



*Touring Career Workshop  
PO Box 40545  
Nashville, TN 37204*

## **Board of Directors Information**

### **About TCW**

The Touring Career Workshop is a 501c3 initially created by Chris Lisle and Erik Parker designed to serve and educate their colleagues in the touring music industry. The inaugural TCW event was held in November 2011 at Belmont University, and was attended by over fifty industry professionals. Since then, TCW moved to the Soundcheck Annex, with well over 300 people attending annually.

During the annual workshop event, attendees are presented with human-resource related information and tools presented by experts in each of their respective fields. There is NO admission fee to the TCW event, and there is NO pressure to purchase any of the services that are presented during the workshop. The over-arching goal of the event is to get people to leave thinking about next-steps and changes they can make to better their careers.

In addition to the annual workshop, TCW typically host three to four other “Networking Nights” throughout the year. The goal of these is to connect with other industry professionals in a lighthearted environment.

Lastly, TCW also has the “All Access” program, in which touring persons can get two to four sessions of counseling or therapy at no cost to them. This program, in existence since 2014, has paid for over 230 sessions of counseling thus far.

### **Current Board**

The current Board of Directors is as follows:

Chris Lisle	Executive Director
Mark Anderson	Board Member at Large
Chuck Hull	Board Member at Large
Tee Cee Bailey	Board Member at Large
Jessica Trindle	Board Member at Large
David Norman	Board Member at Large
Erik Leighty	Board Member at Large
Erik Parker	Co-founder & Board Advisor

### **Open Board Positions**

In addition to the current members as listed above, there are five (5) more Board Member at Large positions available effective January 1, 2023. The term of commitment for all new Board members is two (2) years.

### **Board Member at Large Duties:**

Similar to a corporation, the board of directors of TCW (or any nonprofit) has three primary legal duties known as the “duty of care,” “duty of loyalty,” and “duty of obedience.”

1. Duty of Care: Take care of the nonprofit by ensuring prudent use of all assets, including facility, people, and good will;
2. Duty of Loyalty: Ensure that the nonprofit's activities and transactions are, first and foremost, advancing its mission; Recognize and disclose conflicts of interest; Make decisions that are in the best interest of the nonprofit corporation; *not in the best interest of the individual board member* (or any other individual or for-profit entity).
3. Duty of Obedience: Ensure that the nonprofit obeys applicable laws and regulations; follows its own bylaws; and that the nonprofit adheres to its stated corporate purposes/mission.

The board of directors does not exist solely to fulfill legal duties and serve as a fiduciary of the organization's assets. Board members also play very significant roles providing guidance to TCW by contributing to the organization's culture, strategic focus, effectiveness, and financial sustainability, as well as serving as ambassadors and advocates. Beyond fulfilling legal duties, board members are important resources for the organization in multiple ways.

### **New Board Member Qualifications**

TCW Board members should meet the following qualifications:

1. Have at least three (3) years of experience in the touring and/or live event sector.
2. Be able to commit to quarterly meetings (In Person/occasionally Zoom).
3. Considered to be organized and a self-starter.
4. Desire to help others in the touring and live event industry, and see these industries thrive with Human Resource leadership.
5. Persons with leadership or management experience are preferred, but not necessary.
6. Please note that due to our 501c3 status and IRS regulations, TCW cannot and does not promote any particular political party.

### **TCW 2023 Quarterly Board Meetings**

The TCW Board of Directors typically meets in person or via teleconference at least once a quarter to discuss planning and other business matters. As the annual event draws near each year, there may be occasional needs to meet or teleconference more frequently. The following is the current planned schedule for quarterly board meetings in 2023 (subject to change). Meeting times will be approximately one hour, and typically in the evening:

Quarter 1: Tuesday, January 10  
Quarter 2: Tuesday, April 11  
Quarter 3: Tuesday, July 25  
Quarter 4: Tuesday, October 17

**Persons interested in one of these positions should submit the attached application to Chris Lisle ([chris@touringcareerworkshop.com](mailto:chris@touringcareerworkshop.com)) no later than November 25, 2022. The existing Board will review the applicants and select individuals to fill these positions no later than December 2, 2022.**



## TCW BOARD OF DIRECTORS APPLICATION

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Occupation/Career Path:** \_\_\_\_\_

**Years in Entertainment Industry:** \_\_\_\_\_

**How do you feel you can be an asset to TCW and its mission?**

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**Anything else you want us to know?**

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*As stated in above documentation, selected Board Members are expected to serve a two (2) year term from the period of January 1, 2023 through December 31, 2024.*